



Monthly Pensions

The Fund continues to experience extreme cash flow problems mainly driven by the late or non-payment of pension contributions by member Local Authorities. As a result of these challenges the Fund is failing to pay its pensioners on time at the end of every month and we do not anticipate any improvement in the short term. We however wish to advise our valued pensioners that the Fund empathises with their plight and is doing everything possible to rectify the situation.

Children's Pension

If you are in receipt of a child's pension who has reached the age of 18 years and is still attending full-time education, please submit a letter of confirmation from the educational institution clearly stating the date of commencement of studies for continuation of pension payments. The child's pension will be paid up to the age of 23 years provided a confirmation letter is received by the Fund annually.

Change of Address or Bank Account

Do not forget to complete the Details Update form attached if you change your address or bank account. For easy administration, the **fully** completed Details Update form should reach the Fund by the 7th of the month for the change to be effected on that month's payroll. For security reasons, telephone notifications relating to change of address or bank account are not accepted.

The Details Update form can be obtained from the Fund or the nearest LAPF member local authority. Should you have any challenges in completing the form please do not hesitate to contact us.

Special Points to Note

- *Complete the Details Update form or contact us if you change your address or bank account.*
- *For children over 18 years and attending full-time education, submit confirmation letter from the respective educational institution.*
- *Ensure your Life Certification or Annual Declaration form has been properly attested and signed.*

Office Hours

We are open for business from 7:45 am to 4:40 pm Monday to Thursday, 7:45 am to 4.00 pm on Friday and closed for lunch from 1:00pm to 2:00pm. Please note that we are closed during weekends and public holidays.

Life Certification/Annual Declaration Forms

Completion of these forms is necessary to confirm your existence and they should be completed on an annual basis without fail. Please ensure that the Life Certification/Annual Declaration forms are fully completed and attested. The forms should reach this office not later than 31 December 2016. Failure to submit them by the due date will result in the temporary suspension of pension payments.

Financial Statements

Please find attached a copy of the Fund's abridged financial statements for the year ended 31 December 2015.

Please ensure that you sign your Life Certification or Annual Declaration form, have it attested and stamped by an authorised Attestor.



Water is a key ingredient for healthy living and without it your body cannot perform optimally. So make sure you always keep a water bottle handy, sip away during the day and stay hydrated.



Warmest thoughts and best wishes for a wonderful holiday and a very happy new year from the LAPF Board, Management and Staff.

Local Authorities Pension Fund

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